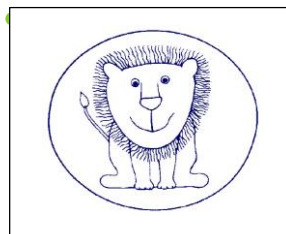


School Travel Plan
Linslade Lower School



Date 2026-2027

School address:	Linslade Lower School Leopold Road Linslade LU7 2QU
Existing school type:	Lower
Existing number of pupils:	173
Existing age range of pupils:	3 to 9 year olds
Existing number of staff:	Full time: 3
	Part time: 27
School opening hours:	Site opening/closing times: 7.30am-6.00pm
	Breakfast Club start time (if applicable): 7.30am
	School hours: 8.45am-3.30pm
	Nursery/pre-school hours (if applicable): 9.00am- 12.00pm and 12.20pm-3.30pm
	After School Club finish time (if applicable): 6.00pm
	Community usage outside of school hours (if applicable) – are they able to use car park: Tuesday and Wednesday lettings until 9.00pm
Does the school have a catchment area or operate a 'nearest school' policy?	As per CBC Admission Policy
If there is a catchment area or 'nearest school' policy, how many of the existing pupils come from outside of the designated area?	As per CBC Admission Policy

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Description of the school site, location, and the surrounding road network

Is there more than one entrance to the school for vehicular traffic? If there is more than one, which entrance is used the most?

Is there more than one entrance to the school for pedestrians and cyclists? If there is more than one, which entrance is used the most?

What are the pavements surrounding the school like? Are there dropped kerbs at side road crossings?

Does the main road outside of the school have traffic calming, a School Crossing Patrol, or a controlled crossing such as a Zebra, Toucan or Pelican?

What is the speed limit on the roads surrounding the school?

Is there a cycle route nearby that connects into the school site?

Are there any other schools nearby?

A plan of the area can be included.

Linslade Lower School is situated on a one way street. There is one entrance for cars and three entrances for pedestrians and cyclists. The main entrance for pedestrians and cyclists is on Rock Lane. All children are brought to school and collected by an adult. The majority of families walk to school, with just less than half driving. This causes congestion in the surrounding area in the morning and evening. Parking can be difficult in the streets surrounding school.

The pavements around the school are uneven and prone to flooding. This has been reported to CBC.

There are no traffic calming measures. The speed limit is 20MPH.

Existing Travel Patterns - Pupils

Data should be taken from the most recent 'Hands Up' travel survey (completed in September each year). If the data is unavailable, this can be completed at any time (try to choose a day where all pupils are expected to attend school, for example not during the exam period, when some pupils are on a residential trip or where poor weather conditions may affect the figures).

How do pupils usually travel to school for the main part of their journey?

	2026
Number of pupils present:	163
Number of pupils absent:	6
Date data collected:	23-9-26
Walk:	99
Cycle:	11
Scoot/Skate:	12
Car:	41
Car Share*:	0
Park and Stride**:	0
School Bus:	0
Public Bus:	0
Train:	0

* Car share is defined as travel in a car with a child or children from another household.

** 'Park and stride' is defined as parking in a designated car park and completing the last part of the journey on foot or by scooter.

Compare the data above to that collected in previous years. Has there been an increase or reduction in a particular mode of travel? Is there a known reason for this?

These figures are about the same as previous years.

Existing Travel Patterns - Staff

Data can be taken from the most recent 'Hands Up' travel survey (completed in September each year). If the data is unavailable, this can be completed at any time (try to choose a day where all staff who are expected to attend school are present).

How do staff members usually travel to school for the main part of their journey?

Number of staff present:	24
Number of staff absent (who would usually be expected at school on the day the data was collected):	10
Date data collected:	Sept 2026
Walk:	15
Cycle:	0
Car:	9
Car Share*:	0
Park and Stride**:	0
Public Bus:	0
Train:	0

* Car share is defined as travel in a car with someone from another household.

** 'Park and stride' is defined as parking in a designated car park and completing the last part of the journey on foot.

Compare the data above to that collected in previous years. Has there been an increase or reduction in a particular mode of travel? Is there a known reason for this? Are there any barriers to increasing the use of sustainable travel?

These figures are about the same as previous years.

Existing parking arrangements

Total number of existing parking spaces within the school site	15
Number of disabled parking spaces	2
Number of electric vehicle charging points	0
Are any of the parking spaces allocated to another specific group such as visitors, parents, students?	No
Are any arrangements in place to allow additional parking at a location outside of the school site? If yes, where is this and how many parking spaces are permitted? Are there any restrictions on when these parking spaces can be used? Is permission in place?	No
On an average day do any staff have to park on the road? If yes, how many?	0
Are the car parking arrangements managed by a member of staff? If yes, who?	Yes- Hazel Farlam
Are there any bus parking spaces within	0

the school site? If yes, how many? Are any children transported by school bus?	
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Existing cycle and scooter parking facilities

Number of cycle parking stands – how many cycles can be parked? Refer to Parking standards	1 cycle stand= 20 cycles/scooters
Number of scooter parking facilities at the school	1 cycle stand= 20 cycles/scooters
Are the cycle/scooter stands covered by a shelter?	Yes
Is the scooter/cycle parking area easily accessible? Are there any improvements that could be made?	Yes
Does the school have any locker facilities or a safe place where cycle helmets can be stored for both pupils and staff?	No

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Are there any sustainable travel initiatives already in place?

For example: Is car sharing promoted? Is there a park and stride location? Have Junior Road Safety Officers been appointed (contact CBC Road Safety team)?

Bikeability/scooter training in place? Do the school take part in Walk to School Week/Month, Big Walk and Wheel, or Bike Week?

How are these initiatives publicised to pupils, parents and staff? Newsletters, website, emails, noticeboards?

Many already children scoot or cycle to school. Currently we have one covered cycle/scooter store in main school. This is not enough space to hold all the scooters and cycles on a busy day. We offer cycling proficiency sessions for children in Year 4 ready for their transfer to middle school.

The school have Eco Schools' Green Flag accreditation. We will investigate the transport module of this.

Review of current travel arrangements

In relation to travel at the start and end of the school day what currently works well?

For example, a high proportion of pupils walk, scoot or cycle, good parking etiquette by those collecting pupils, good compliance with waiting restrictions, School Crossing Patrol or a controlled crossing that is well used etc.

We have a parents waiting area for parents to shelter under when it rains. Mostly parents park respectfully. Most children walk, cycle or scoot to school. There is a controlled crossing on Soulbury Road that leads onto Leopold Road.

In relation to travel at the start and end of the school day what could be improved?

For example, parking that causes congestion, parking on pavements, poor compliance with waiting restrictions, parked vehicles restricting visibility at junctions, narrow pavements, no dropped kerbs at junctions etc. How will parents be informed - newsletters/website/email.

Parents are reminded to park considerately in newsletters and via email.

We would like to encourage more families to cycle or scoot to school. It is important to have somewhere to store the scooters and cycles safely. Educating families about the benefits of walking, cycling or scooting to school should encourage them to drive less frequently. This would reduce congestion around the school and make access easier for the neighbours who sometimes get blocked in.



Aim of the School Travel Plan

Some ideas are as follows:

To understand the existing travel patterns on the journey to and from school.

To increase the number of journeys to and from school using a sustainable mode of travel.

To understand the safest walking and cycling routes to and from school.

Our targets-

- To increase the numbers of children cycling or scooting to and from school by September 2027 when the next travel survey is completed.
- To inform families of the benefits of walking, cycling or scooting to school.
- Decrease the numbers of cars in the local area at drop off and pick up times.

Objectives of the School Travel Plan

The objectives should address the travel improvements identified. Some ideas are as follows (there should be a minimum of 5 objectives):

To reduce the number of cars parked on surrounding roads at the start and end of the school day.

To increase the number of pupils walking and cycling/scooting to school.

To promote the existing bus routes.

To promote park and stride.

To encourage car sharing.

Establish a working group with school, parents, governors, representatives of the local community.

Provide more storage to cycles and scooters on site

Hold a walk, scoot or cycle to school week

Information about the benefits of walking, cycling or scooting to school in the newsletter on a regular basis

To reduce the number of cars parked on surrounding roads at the start and end of the school day.

To increase the number of pupils walking to school.

To promote the existing bus routes (possibly only of use to staff). [Plan Your Journey | Traveline](#)

To promote park and stride. Tesco Car Park would be a good base.

To encourage car sharing amongst staff [Car share with trusted, reviewed and rated Liftshare.com members](#).

Establish a working group with school, parents, governors, representatives of the local community.

How will the objectives be achieved?

Some ideas are as follows:

Consider whether additional waiting restrictions may be required.

Prepare a travel information leaflet that is distributed to pupils, parents and staff – to be made available on the school's website and noticeboards.

Include local bus routes and timetables in the Travel Information Leaflet and Travel Plan.

Set up a park and stride scheme - investigate whether the car park could be used by parents at the start and end of the school day (permission will need to be agreed).

Encourage staff to sign up to Lift Share either between themselves or via <https://liftshare.com>

Cyclescheme for staff [What is the cycle to work benefit? - Cyclescheme](#)

Set up a system to encourage parents to car share informally between themselves.

Set up a Travel Plan working group (to include the school, parents, governors and representatives of the local community).

HF to write to all families

HF to include information about the benefits of walking, cycling or scooting to school in newsletters on a regular basis

Prepare a travel information leaflet that is distributed to pupils, parents and staff – to be made available on the school's website and noticeboards.

Include local bus routes and timetables in the Travel Information Leaflet and Travel Plan.

Encourage staff to sign up to Lift Share either between themselves or via <https://liftshare.com>

Promote park and stride in newsletters. Tesco Car Park would be a good base.

Cyclescheme for staff [What is the cycle to work benefit? - Cyclescheme](#)

Action Plan

Each school is required to complete an Action Plan which will include short, medium and long-term initiatives that are intended to be completed/worked towards in order to achieve the aims and objectives.

Some of the proposed actions have been filled in below - we ask that every school completes the first five actions. Further proposed actions should be added and any existing initiatives should be included.

The Action Plan should be reviewed and updated annually.

Proposed Action	Description of the action	Action to be completed by (name)	Proposed completion date
Travel Plan Coordinator	Appoint a Travel Plan Coordinator. Include contact details.	Hazel Farlam	Sept 2026
School Travel Survey	Complete 'Hands Up' school travel survey and send to CBC.	Hazel Farlam	September each year
Marketing/ publicity	Complete/update school travel information leaflet. Consider how the chosen initiatives will be communicated to parents, pupils and staff (newsletter, website, noticeboards, emails).	Hazel Farlam	By September 2026
Hold a walk, scoot or cycle to school week	In the summer term HF to write to all families Big Walk and Wheel Walk to School Week	Hazel Farlam	Summer 2027
Information about the benefits of walking, cycling or scooting to school in the newsletter on a regular basis	In the spring/summer term HF to include information about the benefits of walking, cycling or scooting to school in newsletters on a regular basis	Hazel Farlam	Spring/summer 2027
Modeshift STARS	Sign up to Modeshift STARS https://www.modeshiftstars.org/education/ Fill in details of any initiatives that have already been completed (see Modeshift STARS Initiatives Guide).	Hazel Farlam	Spring 2027

Bikeability	Pupils to take part in L2 Bikeability training	Hazel Farlam	Autumn 2026
Travel Plan Review	Agree date for annual School Travel Plan review with key stakeholders and CBC.	Hazel Farlam	Annually

School Travel Plan Approval

School Travel Plan Co-ordinator:	Signature:	
	Print name:	Hazel Farlam
	Job title:	Headteacher
	Email:	hfarlam@linsladelower.beds.scu.uk
	Telephone:	01525 372085
	Date:	Sept 26

Head Teacher:	Signature:	
	Print name:	Hazel Farlam
	Email:	hfarlam@linsladelower.beds.scu.uk
	Telephone:	01525 372085
	Date:	Sept 26

Chair of Governors:	Signature:	
	Print name:	Matt Foulis
	Email:	mfoulis@linsladelower.beds.scu.uk
	Telephone:	01525 372085



	Date:	Sept 26
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School Travel Plan Notes

- We ask that every school has an active School Travel Plan which is updated annually as a minimum.
- The school should appoint a named Travel Plan Coordinator who will be responsible for the overall management of the School Travel Plan and be a main point of contact at the school for any travel and transport related enquiries.
- This template has been put together to assist each school in completing their School Travel Plan. This template doesn't have to be used; it is recommended that if a different format is adopted that the content is cross referenced with this template to ensure that everything that we ask for is included.
- A working group involving the school, parents, School Council, Governors and representatives of the local community should be established. The group should meet regularly to discuss any issues and implement changes in encouraging sustainable travel.
- To accompany the School Travel Plan we ask that a travel information leaflet is prepared - to include relevant walking and cycling maps, public transport and car sharing information. The travel information leaflet should be communicated to parents/pupils/ staff and made available on the school website/school noticeboard.
- Once completed, an electronic copy of both the School Travel Plan and Travel Information Leaflet should be sent to TravelChoices TravelChoices@centralbedfordshire.gov.uk

Sustainable Travel Initiatives

More information about the initiatives below and other sustainable travel suggestions can be found in Central Bedfordshire Council's Sustainable Modes of Travel to Schools Strategy available at www.centralbedfordshire.gov.uk.

Modeshift STARS	https://modeshiftstars.org/
Bikeability	https://bikeability.org.uk/
Junior Road Safety Officer	Further information can be found on the Central Bedfordshire Council website including a JRSO Pack and Teacher's Pack – www.centralbedfordshire.gov.uk
Lift Share	https://liftshare.com

Modeshift STARS Education Initiatives

Air Quality		TRAVEL INITIATIVES	
AQ1	School promotes car sharing	Road Safety & Training	
AQ2	Car free days	R1	Cycle training for pupils (other than Bikeability levels 1 - 3)
AQ3	Car free zone in place	R2	Learn to Ride
AQ4	Park and walk/stride scheme	R3	Balance Bike Training
AQ5	Removal of car parking spaces	R4	Scooter training
AQ6	Highway code is promoted to students, staff and parents	R5	Pedestrian skills training
AQ7	Parent parking campaign	R6	Independent travel training
AQ8	Parking Pledge Scheme	R7	Young Driver Training
AQ9	Eco Driver Training	R8	Cycle training for staff and / or parents
AQ13	Anti Idling Initiative	R9	Road Safety assembly/ presentation
AQ14	Air pollution promotion	R10	Be Bright Be Seen Activities
AQ15	National Clean Air Day	R11	School invites experts/organisations to talk about personal safety
AQ10-12	Other air quality initiative	R12	Safety around large vehicles training
Cycling		R13	Use of transition resources
C1	Dr Bike/cycle maintenance sessions	R14	Pupils monitoring traffic
C2	Cycle parking installed	R15	School has lobbied for installation of traffic calming outside of school
C20	National Cycle Challenge	R16	School has lobbied for installation of safer crossings on the route to school
C21	Bikeability level 1	R17	School has lobbied for installation of 20mph zone outside of school
C22	Bikeability level 2	R18	Road Safety Day/Week
C23	Bikeability level 3	R23	In car safety for young adults
C3	Bikers breakfast	R24	Nursery Teaches Road Safety & Active Travel Messages
C4	Opportunity to practice cycling skills at break time	R19-21	Other road safety & training initiative
C5	School takes part in Sustrans Big Walk & Wheel	Walking & Scooting	
C6	Cycle competitions/ schools cycle challenge	W1	Living Streets WOW Campaign
C7	Cycle reward scheme	W2	Living Streets Next Steps to Secondary campaign delivered
C8	Bike Week	W3	Local Walking Reward Scheme
C9	Cycle club in place	W6	Walk to school week
C10	Pool bike system in place	W7	Walk to school month
C11	Cycle purchase scheme for staff	W8	5 / 10 minute walking zone in place
C12	Bicycle Security Marking	W9	Educational / Curriculum Walks
C13	Cycle rides/excursions	W10	Walking bus in place
C14	Cycle Train / Bike Bus in place	W11	Walking trips
C15	Bling Your Bike Day	W12	Scooter storage installed
C16-18	Other cycling initiative	W13	Scooter club
Public Transportation		W14	Active travel breakfast
PT1	Public transport used for school trips	W19	Parent shelter installed
PT2	School promotes public transport	W25	Secure buggy storage installed
PT3	School promotes responsible behaviour on public transport / has bus behaviour policy	W16-18	Other walking/scooting initiative
PT4	Private coaches for school trips pick up and set down in safe / accessible places		
PT5	School promotes young person's travel card scheme		
PT9	Catch the bus week		
PT10	School has anti-bullying policy for school transport/public buses		
PT11	Hop Off - get off two stops early		
PT6-8	Other public transportation initiative 1		

Modeshift STARS Education Initiatives

Curriculum		SUPPORTING INITIATIVES	
CU1	School takes part in competitions promoted by others	Promotion	
CU13	School collects postcode data	PR1	Newsletter
CU2	School teaches the health benefits of safe / active travel	PR2	Info sent to residents / school communicates with residents
CU3	School teaches environmental benefits of active travel	PR3	Local media / School gets local media attention
CU4	Theatre in Education on sustainable travel or road safety	PR4	Presents to / shares ideas with other schools
CU5	Bike maintenance lessons	PR5	Distributing cycling and public transport maps
CU6	Cycling lessons (PE)	PR6	School has an active travel policy
CU7	Road safety lessons	PR7	Travel information on notice board
CU8	Pupils use school travel survey data from STARS in lessons	PR8	Competitions run & promoted within school
CU9	School uses the Living Streets Travel Tracker to collect data	PR9	Assembly
CU10-12	Other curriculum work	PR10	Social Media Campaign
Partnerships		PR11	Sponsored events
P1	School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable travel	PR12	Parents' evenings/ Induction evenings
P2	School works with other schools to promote safe and sustainable travel	PR13	Information on website
P3	School presents their work to other groups	PR14	Councillor/ MP/ Mayor invited to an event
P4	School works towards the Sustainable Schools Framework	PR15	Within the Prospectus
P5	School works with Local councillors/ Mayor/ MPs	PR16	Letter from Head Teacher to Parents
P6	School has achieved Eco School status	PR17	New parent pack
P7	School works with local residents/ resident associations to promote safe and sustainable travel	PR18	Transition activities
P8	School works with local charities/ NGOs to promote safe and sustainable travel	PR19	School Railing Banners
P9	School works with local sport/ health partnerships to promote safe and sustainable travel	PR20	JTA/YTA/JRSO's in place
P10-12	Other Partnerships	PR21	Travel to school information maps created
		PR27	Active travel shop / enterprise
		PR22-24	Other promotion method